

HAZARDOUS CHEMICAL INVENTORY FEE & CERTIFICATION STATEMENT

NORTH DAKOTA DEPARTMENT OF EMERGENCY SERVICES Phone: (701) 328-8112
NORTH DAKOTA DIVISION OF HOMELAND SECURITY
Hazardous Chemicals Preparedness and Response Program Coordinator
P.O. Box 5511
Bismarck, ND 58506-5511

➤ See Reverse Side for Instructions:

Mail completed form, fee and Tier II reporting form to the address listed above by March 1.

A.

Facility Name
Street Address:
City, State, Zip Code to include Zip plus 4:
Contact for Correspondence on Fees & Tier II Report(s): Name: _____ Phone: _____

B.

Fee Determination

The ND Hazardous Chemical fee is \$25.00 per substance per facility as reported on the Tier II form. There is a maximum fee of \$150.00 per facility. Check the appropriate box below based on the number of chemicals reported on the "Tier II Emergency and Hazardous Chemicals Inventory Report Form".

<u>Check Appropriate Box</u>	<u>Pay This Amount</u>
() 1 Chemical	\$ 25.00
() 2 Chemicals	\$ 50.00
() 3 Chemicals	\$ 75.00
() 4 Chemicals	\$ 100.00
() 5 Chemicals	\$ 125.00
() 6 Chemicals or more	\$ 150.00

FEE DUE: \$_____

NOTE: WE ARE UNABLE TO ACCEPT CREDIT CARD PAYMENTS.

Make checks or money order payable to: ND Department of Emergency Services

Name and official title of owner/operator or owner/operator's authorized representative.

Signature

Date Signed

INSTRUCTIONS

NDCC 37-17.1-07.1 requires that a facility annually pay a fee when it submits the emergency and hazardous chemical inventory report form, required under Section 312 of Title III of the Federal Superfund Amendments and Reauthorization Act of 1986. Determine the fee owed on this form, after you have completed the "Emergency and Hazardous Chemical Inventory Report Form".

SECTION A – FACILITY IDENTIFICATION

Facility means, "all buildings, equipment, structures, and other stationary items which are located on a single site or on contiguous or adjacent sites and which are owned or operated by the same person (or by a person which controls, is controlled by, or under common control with, such person)".

Facility Name – Enter the business name of the facility.

Street Address, City, State, & Zip Code – Enter the street address, city, state, and zip code of the facility location. For oil wells, list the legal description (i.e., NW/4 Sec. 15, T150N-R86W)

Contact/Phone Number – Enter the name and telephone number of the person at your facility most familiar with this form.

SECTION B – FEE DETERMINATION

The fee is based on the number of chemicals reported on the "Tier II, Emergency and Hazardous Chemical Inventory Report Form". The Hazardous Chemical Inventory Fee is: \$25.00 per substance per facility, with a maximum of \$150.00 per facility. Count the number of chemicals reported on that form and check the appropriate box.

The "Emergency and Hazardous Chemical Inventory Report Form" and "Hazardous Chemical Inventory Fee Statement" are due by March 1 of each year. **NOTE:** [We are unable to accept credit card payments](#). Checks or money orders should be made payable to the "North Dakota Division of Emergency Management", and mailed with the Tier II, Emergency and Hazardous Chemical Inventory report form and fee statement to:

**NORTH DAKOTA DEPARTMENT OF EMERGENCY SERVICES
Hazardous Chemicals Preparedness and Response Program Coordinator
P.O. Box 5511
Bismarck, ND 58506-5511**

If you need help in completing this form, or any other form associated with Tier II reporting, contact either Ray DeBoer - rdeboer@nd.gov; Roxann Hopfauf – rhopfauf@nd.gov; or Brandon Hoechst – bhoechst@nd.gov, or at 701-328-8100.